



## Forward Plan 1 September 2024 - 31 May 2025

FOR THE PERIOD 1 SEPTEMBER 2024 TO 31 MAY 2025

Ref No. / Ward	Subject / Decision	Decision Maker and Decision Due Date	Council Strategy	Key / PFP	Likely Exemption	Background documents	Member / Officer Contact
<b>The Mayor and Executive Member for Adult Social Care and Public Health</b>							
I019728 All Wards	Corporate Performance: Quarter One 2024/2025 This report advises the Executive of progress against corporate performance at Quarter One 2024-27, providing the necessary information to enable the Executive to discharge its	Executive 4 Sep 2024			Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Gemma Cooper</i> <i>gemma_cooper@middlesbrough.gov.uk</i>

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	performance management responsibilities against the following performance disciplines						
I019347 All Wards	Review of Licensing fees for Houses in Multiple Occupation Key decision for approval.	Executive 4 Sep 2024		KEY	Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Judith Hedgley, Head of Service - Public Protection</i> <i>judith_hedgley@middlesbrough.gov.uk</i>
I021326 All Wards	LiveWell South Tees Health and Wellbeing Strategy The Health and Wellbeing Strategy is owned by Live Well South Tees, Health and Wellbeing Board, and is a partnership strategy that aims to tackle complicated issues that cannot be solved by any single agency. The nine missions described in the	Executive 28 Oct 2024		KEY	Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Mark Adams, Director of Public Health - South Tees</i> <i>mark_adams@middlesbrough.gov.uk</i>

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	Strategy will contribute significantly to the delivery of the Council Plan (2024 – 2027)						
I021277 All Wards	Target Operating Model To inform Executive about the emerging Target Operating Model and the proposed transformation to the Council's future ways of working	Executive 13 Nov 2024			Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Charlotte Benjamin</i> <i>charlotte_benjamin@middlesbrough.gov.uk</i>
I021151 All Wards	Auto-enrolment of Free School Meals and maximising Pupil Premium Funding Pilot across Middlesbrough A follow up report on the Auto-enrolment of Free School Meals and maximising Pupil Premium Funding Pilot in Middlesbrough	Executive 4 Dec 2024		KEY	Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Anne Rose</i> <i>anne_rose@middlesbrough.gov.uk</i> , <i>Janette Savage, Head of Resident and Business Support</i> <i>Janette_Savage@middlesbrough.gov.uk</i>

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I021327 Marton West	Commissioning of Accommodation and Support for single females with complex needs to decide whether to go ahead with commissioning this service	Executive 4 Dec 2024		KEY	Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Rachel Jenkins</i> <i>rachel_jenkins@middlesbrough.gov.uk</i>
I021218 All Wards	Corporate Performance Q2 2024/25 This report advises the Executive of corporate performance at Quarter 2, and 2024/2025 Year End, providing the necessary information to enable the Executive to discharge its performance management responsibilities and where appropriate, seeks approval of any changes or amendments, where these lie	Executive 4 Dec 2024			Public		The Mayor and Executive Member for Adult Social Care & Public Health <i>Clive Heaphy, Chief Executive</i> <i>clive_heaphy@middlesbrough.gov.uk</i>

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	within the authority of the Executive.						
I018729 Linthorpe	<p>EXEMPT: Options for Utilisation of Levick Court Residential Care Home</p> <p>As part of the budget savings the re-provisioning of Levick Court Residential Care Home was identified and within that included the option to provide alternative residential care for the current service users and seek opportunities to maximise the utilisation of the property working with partner organisations. Approval is therefore required on the recommended option and the potential to consult</p>	Executive 4 Dec 2024		KEY	Fully exempt		<p>The Mayor and Executive Member for Adult Social Care &amp; Public Health</p> <p><i>Suzanne Hodge</i>  <i>suzanne_hodge@middlesbrough.gov.uk</i></p>

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	with staff in terms of potential redundancies. Approval is being sought on the recommended option for the utilisation of Levick Court Residential Care Home						
<b>Deputy Mayor and Executive Member for Education and Culture</b>							
I021086 All Wards	SHiFT Progress Report The report is going to Executive to give an update on the progress of the SHiFT programme	Executive 8 Jan 2025			Public		Deputy Mayor and Executive Member for Education and Culture <i>Kay Dargue, Head of Partnerships</i> <i>kay_dargue@middlesbrough.gov.uk</i>
<b>Executive Member for Children's Services</b>							
<b>Executive Member for Community Safety</b>							
<b>Executive Member for Environment</b>							
I019437 All Wards	Integrated Transport Strategy Executive to	Executive 4 Sep 2024		KEY	Public		Executive Member for Environment <i>Chris Orr</i>

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	approve the update of the current Integrated Transport Strategy.						<i>Chris_Orr@middlesbrough.gov.uk</i>
I019045 Marton East	Bracken Grange Footpath Connection Approval for the proposed scheme to progress to implementation during the 2024/25 financial year.	Executive Member for Environment 31 Oct 2024			Public		Executive Member for Environment <i>Craig Cowley</i> <i>craig_cowley@middlesbrough.gov.uk</i>
I021219 All Wards	Highway Infrastructure Delivery Plan update To identify the highway improvements that the Council proposes to implement to better manage its network	Executive 4 Dec 2024		KEY	Public		Executive Member for Environment <i>Chris Orr</i> <i>Chris_Orr@middlesbrough.gov.uk</i>
I020971 Central; Newport	Linthorpe Road Cycleway	Executive 4 Dec 2024		KEY	Public		Executive Member for Environment <i>Craig Cowley</i> <i>craig_cowley@middlesbrough.gov.uk</i>

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<b>Executive Member for Finance and Governance</b>							
I019606 All Wards	Initial MTFP 2025/26 To provide Executive with an update of the Council's Medium Term Financial Plan (MTFP) position for 2025/26 to 2028/29	Executive 4 Sep 2024		KEY	Public		Executive Member for Finance and Governance <i>Andrew Humble</i> <i>andrew_humble@middlesbrough.gov.uk</i>
I019605 All Wards	Revenue and Capital Budget - Forecast Outturn position at Quarter One 2024/25 The report advises the Executive of the Council's financial position as at Quarter One 2024/25.	Executive 4 Sep 2024		KEY	Public		Executive Member for Finance and Governance <i>Andrew Humble</i> <i>andrew_humble@middlesbrough.gov.uk</i>
I018905 All Wards	Vulnerability Policy Vulnerability Policy - 3 year review	Executive 4 Sep 2024		KEY	Public		Councillor Nicky Walker, Executive Member for Finance & Governance <i>Martin barker</i> <i>martin_barker@middlesbrough.gov.uk</i> , <i>Janette Savage</i> , <i>Head of Resident and Business Support</i> <i>Janette_Savage@middlesbrou</i>



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							<i>gh.gov.uk</i>
I018904 All Wards	ASC Residential Charging Policy ASC Residential Charging Policy - 3 year review	Executive 2 Oct 2024		KEY	Public		Councillor Nicky Walker, Executive Member for Finance & Governance <i>Martin barker</i> <i>martin_barker@middlesbrough.gov.uk</i> , <i>Janette Savage</i> , Head of Resident and Business Support <i>Janette_Savage@middlesbrough.gov.uk</i>
I021201 All Wards	Household Support Fund (HSF) Central Government has confirmed a further round of the Household Support Fund (HSF)	Executive 28 Oct 2024		KEY	Public		Executive Member for Finance and Governance <i>Martin barker</i> <i>martin_barker@middlesbrough.gov.uk</i>
I021444 All Wards	Improving Capital Governance, Reporting and Management Arrangements This report outlines new arrangements for managing the Capital Programme. This is a key part of the council's budget	Executive 13 Nov 2024			Public		Executive Member for Finance and Governance <i>Saiqa Azeem</i> <i>saiqa_azeem@middlesbrough.gov.uk</i>

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	processes and will do this via the creation of two new capital boards which will monitor current capital schemes, progress and financing.						
I021309 All Wards	2024/25 Quarter 2 Revenue and Capital Monitoring and Forecast Outturn The report advises the Executive of the Council's forecast year-end financial outturn as at Quarter Two 2024/25, and seeks approval of budget virements within the revenue budget and revisions to the capital programme in relation to activity in Quarter Two.	Executive 4 Dec 2024		KEY	Public		Executive Member for Finance and Governance <i>Andrew Humble</i> <i>andrew_humble@middlesbrough.gov.uk</i>
I021302 All Wards	2025/26 Budget and MTFP The report provides an update to the Executive on the	Executive 4 Dec 2024		KEY	Public		Executive Member for Environment, Executive Member for Finance and Governance <i>Louise Antill, Andrew Humble</i>

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	<p>budget and Medium Term Financial Plan (MTFP) development process for 2025/26 to 2028/29 that will conclude with consideration and approval of the budget by Council in February 2025. The recommendations in this report are for formal noting and endorsing by Executive of a range of budget proposals aimed to balance the budget to go out to public consultation</p>						<p><i>andrew_humble@middlesbrough.gov.uk</i></p>
<p>I021303 All Wards</p>	<p>Calculation of Council Tax Base for 2025/26 The Council has a legal obligation to calculate a council tax base each financial year. The calculation of the council tax base is a</p>	<p>Executive 4 Dec 2024</p>		<p>KEY</p>	<p>Public</p>		<p>Executive Member for Finance and Governance <i>Andrew Humble</i> <i>andrew_humble@middlesbrough.gov.uk</i></p>

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	part of the Council's budget strategy which forms part of the Council's Policy Framework. This report is part of the process to set the council tax base for the financial year 2025/26 by the statutory deadline of 31 January 2025.						
I019785 All Wards	Customer Transformation Programme To set out and seek approval of the proposed Customer Transformation programme which forms part of the Council's Recover, Reset, Deliver Transformation Portfolio	Executive 4 Dec 2024		KEY	Public		Executive Member for Finance and Governance <i>Janette Savage, Head of Resident and Business Support</i> <i>Janette_Savage@middlesbrough.gov.uk</i>
I021200 All Wards	Treasury Management Strategy 2024-25: Mid-Year Review The TMS is an important element of the Council's	Executive 4 Dec 2024			Public		Councillor Nicky Walker, Executive Member for Finance & Governance <i>Justin Weston</i> <i>Justin_Weston@middlesbrough.gov.uk</i>

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	overall budget strategy and financial governance processes. The strategy is an important element of managing the risk on borrowing, investments and cashflow. Reporting to Executive on the mid-year position allows the Council to comply with the CIPFA treasury management code of practice and exemplar performance in this area						
I021411 All Wards	Business Continuity Policy The Business Continuity Policy sets out how the Council will comply with The Civil Contingencies Act 2004 placed a statutory duty on the council as a	Executive Member for Finance and Governance 16 Dec 2024			Public		Executive Member for Finance and Governance <i>Chloe Isaacs</i> <i>Chloe_Isaacs@middlesbrough.gov.uk</i>

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	designated Category 1 responder to ensure that it can; respond to an emergency, continue to support emergency response partners and continue to provide critical services to the public.						
I021391	Partnership Governance Policy Approve the refreshed policy	Executive Member for Finance and Governance 16 Dec 2024			Public		Councillor Nicky Walker, Executive Member for Finance & Governance <i>Ann-Marie Johnstone Ann-Marie_Johnstone@middlesbrough.gov.uk</i>
I021392	Surveillance policy annual approval sought in line with statutory guidance that the policy should be reviewed annually by elected Members	Executive Member for Finance and Governance 16 Dec 2024			Public		Councillor Nicky Walker, Executive Member for Finance & Governance <i>Ann-Marie Johnstone Ann-Marie_Johnstone@middlesbrough.gov.uk</i>
I021439 All Wards	Council Tax Reduction scheme 2025/2026 The Council needs	Executive 5 Feb 2025		KEY	Public		Executive Member for Finance and Governance <i>Saiqa Azeem saiqa_azeem@middlesbrough</i>

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	to agree a Council Tax Reduction scheme annually to help those who are struggling to pay the full Council Tax charge due to their financial situation. The scheme needs to be agreed by full Council therefore the report is submitted to Executive prior to being presented to Council for consideration.						.gov.uk
<b>Executive Member for Regeneration</b>							
I019344 Nunthorpe	Disposal of Land at Nunthorpe Grange To seek Executive approval to dispose of the land at Nunthorpe Grange.	Executive 4 Sep 2024		KEY	Part exempt		Executive Member for Regeneration <i>Richard Horniman, Director of Regeneration</i> <i>Richard_Horniman@middlesbrough.gov.uk</i>
I019717 All Wards	Corporate Asset Management Plan Decision is required by Executive	Executive 13 Nov 2024		KEY	Public		Councillor Theo Furness, Executive Member for Regeneration <i>David Jamison</i> <i>david_jamison@middlesbrough.gov.uk</i>

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							<i>h.gov.uk</i>
I019671 Marton East; Park	Middlesbrough Museums Options Appraisal Options appraisal requested by Executive to inform a decision about the future of the museum service related to required cost savings.	Executive 13 Nov 2024		KEY	Public		Councillor Philippa Storey, Deputy Mayor and Executive Member for Education and Culture <i>Gaye Kirby</i> <i>gaye_kirby@middlesbrough.gov.uk</i>
I019341 Berwick Hills and Pallister; Park End and Beckfield	PART EXEMPT: Southlands Facility Contract Delivery To seek Executive approval to commence the contractor procurement process and delivery of the Southlands Facility.	Executive 13 Nov 2024		KEY	Part exempt		Executive Member for Regeneration <i>Richard Horniman, Director of Regeneration</i> <i>Richard_Horniman@middlesbrough.gov.uk</i>
I017049 All Wards	Capex Municipal Buildings and Town Hall Roofs Any matters relating to bids for funding, which are financially or strategically	Executive 4 Dec 2024		KEY	Public		Executive Member for Regeneration <i>Teresa Garrett</i> <i>teresa_garrett@middlesbrough.gov.uk</i>



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	significant and have not been provided for within the financial and policy framework.						
I021440 All Wards	EXEMPT: Cleveland Centre – Urgent Health and Safety Works Asbestos Encapsulation The report is a request for capital funding of £350,000 to fund the removal of friable asbestos and residue to the soffit of the former Barclaycard offices over the Cleveland Centre Car Park and install fire boarding.	Executive 4 Dec 2024		KEY	Fully exempt		Executive Member for Regeneration <i>Saiqa Azeem</i> <i>saiqa_azeem@middlesbrough.gov.uk</i>
I021275 All Wards	Housing Supply To seek Executive approval to utilise capital resources from the Towns Fund and Levelling Up Partnership to reduce expenditure on temporary	Executive 4 Dec 2024		KEY	Public		Executive Member for Regeneration <i>Saiqa Azeem</i> <i>saiqa_azeem@middlesbrough.gov.uk</i>

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	accommodation.						
I019349 All Wards	Cemetery Provision Setting out the future plan for cemetery provision.	Executive 8 Jan 2025		KEY	Public		Executive Member for Regeneration <i>Richard Horniman, Director of Regeneration</i> <i>Richard_Horniman@middlesbrough.gov.uk</i>
I019345 All Wards	Management and Maintenance of Development Land / Nutrient Neutrality Mitigation The report seeks Executive approval of the resources required to maintain land held prior to disposal / development and the management of land held fallow as part of the Nutrient Neutrality mitigation measures. Report seeks management resources to be capitalised as an abnormal cost to disposal receipts.	Executive 8 Jan 2025		KEY	Public		Executive Member for Regeneration <i>Richard Horniman, Director of Regeneration</i> <i>Richard_Horniman@middlesbrough.gov.uk</i>